The Meadows Primary School Prospectus 2026-2027

Play Together, Learn Together, Achieve Together











General Information

Contents Page

1	Contents Page
2	Contents Page
3	How to get in touch with us
4	Message from the Headteacher
5	Basic Information — Section Contents
6	School Aims
7	School Staff
8	School Governors
9	Admission Arrangements
10	Admission Arrangements continued
11	Induction Arrangements & Pupils with Disabilities
12	SECTION 1 - Contents Page
13	Our School Building
14	School Plan & Early Years Facilities
15	Class Organisation
16	Daily Routine & The School Day
17	Breakfast Club
18	Caterpillars Club
19	Lunchtimes & Collection of Money
20	School Uniform
21	P.E. Kit, Swimming and Lost Property
22	Jewellery Policy, Haircuts and Hair styles
23	School Travel Plan, Bikes and Scooters, and Medical Needs
24	Asthma & Illness/Accidents at School
25	Illness, Medical Appointment and Term Time Leave of Absence
26	Term Dates and Lateness
27	Professional Development Days & Other Important Dates
28	Pupil Premium Information
29	Pupil Premium Information continued
30	Emergency Care, Safeguarding & Voluntary Support
31	SECTION 2 - Contents Page

General Information

Contents Page

32	Our Curriculum & The Early Years Foundation Stage Curriculum
33	Learning Through Exploration & Enjoyment
34	The School Curriculum
35	School Curriculum Overview
36	Teaching and Learning—General information
37	R.E. and Collective Worship, Personal, Social & Health Education (P.S.H.E.)
38	School Health Service
39	Transfer to Secondary School, Home Learning & Tapestry
40	Sports Events and Activities
41	School Visits and Insurance
42	Personal Accident Insurance
43	Insurance Policy - Cover details
44	Music & After School Clubs
45	Costs of School Activities
46	SECTION 3 - Assessment of Attainment and Achievement
47	SECTION 4 - Contents Page
48	Special Educational Needs
49	Special Educational Needs - continued
50	School Learning Mentor & Help for Families
51	SECTION 5 - Contents Page
52	Rewards and Sanctions
53	Pupil Participation & Partnership with Parents
54	The Governing Body, Reporting to Parents and the Home-School Agreement
55	SECTION 6 - Contents Page
56	Extended School, Childcare & Varied Menu of Activities
57	Swift and Easy Access to Services, Parenting Support, Community Access
58	Early Help & Shropshire Family Information Service
59	Complaints Procedure

General Information

Getting in touch with us

School Address

The Meadows Primary School,
Harlech Road,
Oswestry,
Shropshire.
SY11 2EA

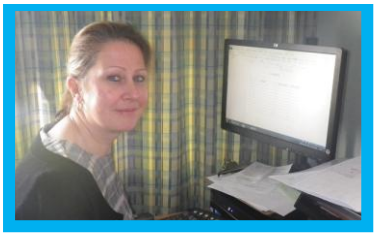
Telephone: 01691 656080

Email: admin@meadows.shropshire.sch.uk

Website: www.meadows.shropshire.sch.uk

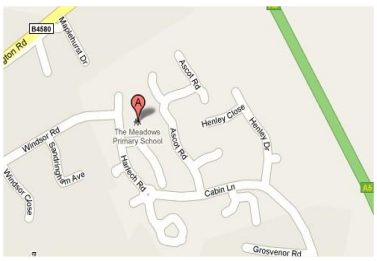
School Administration Staff:

Mrs Carol Trow & Mrs Linda Burnett

Mrs Carol Trow **School Secretary** Main School Office Monday—Friday	**Mrs Linda Burnett** **Finance Administrator** Finance Office Monday—Friday
	



How to find us



Welcome

Message from the Headteacher



A Warm Welcome to
The Meadows Primary School

Dear Parents and Carers,

It is with great pleasure that we welcome you to The Meadows Primary School Prospectus for the 2026–2027 academic year.

Choosing the right school for your child is one of the most important decisions you will make, and we are delighted that you are considering becoming part of our school community. At The Meadows, we pride ourselves on being a nurturing, inclusive, and vibrant school where every child is valued as an individual and encouraged to flourish.

This prospectus is designed to give you a glimpse into the heart of our school—our values, our ethos, and the enriching experiences we offer. We are committed to creating a warm and welcoming environment where children feel safe, inspired, and excited to learn. Our dedicated staff work tirelessly to ensure that every child receives the support, encouragement, and challenge they need to thrive both academically and personally.

We believe that education is a partnership between school and home, and we look forward to working closely with you to ensure your child's journey with us is filled with joy, discovery, and success.

Thank you for taking the time to learn more about The Meadows. We can't wait to welcome you and your child into our school family.

Warmest regards,
Angie Jones
Headteacher, The Meadows Primary School

Contents Page

Basic Information

Basic Information



- The Aims of the School
- School Staff
- The Governing Body
- Admission Arrangements

Detailed Information



Section 1 General Information about the School

Section 2 Teaching and Learning

Section 3 Assessment for Learning

Section 4 Special Educational Needs

Section 5 Getting Involved with School

Section 6 Extended Schools and Useful Links

Section 7 Appendices

Our Aims

Basic Information

Play Together, Learn Together, Achieve Together

At The Meadows we aim to:



- develop a love of learning, through an enriching, stimulating educational experience.
- provide a safe, happy, supportive environment where everyone respects, values and cares for one another.
- encourage, educate, and inspire the whole school community to be the best they can.
- nurture every individual and celebrate their successes.
- provide opportunities for children to explore, discover and achieve their full potential.
- promote the health, happiness and personal well-being of all individuals.



Our School Values

Through all aspects of our work, we encourage all children at The Meadows to become learners who are:

Respectful Honest

- Responsible Caring
- Resilient Reflective

These values are explored through our whole-school and class assemblies each half term and special recognition is given to children who demonstrate these values in action.

School Staff

Basic Information

Headteacher

Mrs Angie Jones

Deputy Headteacher

Mrs Sam Thomas

Class Teachers

Mrs Jess Baggaley
Mr James Berry
Mrs Gemma Cherrington
Mr Steve Durrell
Mrs Jen Firkins
Mrs Sarah Griffiths
Mrs Jennie Jeukens
Miss Bethan Liquorish
Mrs Emma Miller
Mrs Jo Peebles
Mrs Vicky Shuker
Mrs Reegan Spiers
Mrs Mary Smith
Mrs Lindsey Woodfine

Teaching Assistants

Mrs Rachael Beetson
Mr Harrison Bickley
Miss Imogen Brookes
Mrs Clare Duxbury
Mrs Jenny Evans
Mrs Sharon Graham
Mrs Michele Howell
Miss Amy Langford
Ms. Claire Lewis
Miss Corinne Langley
Miss Nancy Lloyd
Ms. Hazel Meredith
Miss Tamara Morris
Miss Chloe Roberts
Miss Chantal Robinson
Miss Yuliia Vasylieva
Miss Sophie Weever
Mrs Elizabeth Williams
Mrs Sandra Wynn

Learning Mentor

Mrs Tracey Evans

School Secretary

Mrs Carol Trow

School Business and Resources Co-ordinator

Mrs Linda Burnett

Clerk to Governors

Mrs Linda Burnett

Non Teaching Staff	Job Description
Mrs Laura Monks	School Cook
Mrs Katarzyna Kierat	Kitchen Assistant
Ms. Sioned Parry	Kitchen Assistant
Mrs Heather Davies	Cleaning Assistant
Mrs Sophie Kirkham	Cleaning Assistant
Mrs Jill Gilbert	Cleaning Assistant
Mr Dennis Rowley	School Caretaker

The Governing Body

Basic Information

School Governors	Governor Category
Jan Herman Kuiper (Chair)	Co-opted Governor
Harry Cade (Vice Chair)	Co-opted Governor
Tony Bainbridge	Co-opted Governor
Sue Meeke-Smith	Co-opted Governor
Marie Williams-Cooke	Co-opted Governor
Rebecca Evans	Co-opted Governor
Jenny Brennan	Local Authority Governor
Lucy Cielecki	Parent Governor
Lucy Samuels	Parent Governor
Janine Wozencraft	Parent Governor
Sam Thomas	Staff Governor
Angie Jones	Headteacher



Admission Arrangements

Basic Information

When can my child start school?



Children in England are entitled to start school in the September following their fourth birthday and must start their education by the beginning of the term after their fifth birthday. Many parents will be happy for their child to start school in the autumn term, but a small number of parents may have concerns that their child might be too young for mainstream school.

Parents of a four-year old child can request that the date their child is admitted to the school is deferred until later in the school year or until the child reaches compulsory school age. In order to assist schools in making the necessary staffing arrangements, parents are asked to indicate when making their application which is the desired term of entry for their child. Parents can also request that their child attends school part-time until the child reaches compulsory school age, and/or choose a place at a nursery or other early learning setting if they would prefer. Any parent considering part-time attendance for their child is advised to discuss this with the Headteacher as soon as a school place has been allocated.

Parents who opt to defer entry to the term after their child's 5th birthday, will not lose a Reception place which has already been allocated through the applications process. However, where a child's 5th birthday falls in the summer and parents wish to defer entry to the Autumn Term, the child would be required to join the school in Year 1, not Reception. In such cases, parents must apply separately for a Year 1 place, which could only be considered for allocation after the summer half-term holiday, by which time there might not be any places available in the year group.

All admission enquiries should be made to Shropshire Council's School Admissions Team. Tel: 0345 6789008

Email: school-admissions@shropshire.gov.uk

or visit https://shropshire.gov.uk/school-admissions/

Admission Arrangements

Basic Information

We understand the anxieties that parents and children sometimes experience in settling in to school. You can help us greatly by ensuring that your child comes to school in a happy and confident manner through the way in which you introduce the idea of school. We have prepared booklets, which suggest particular ways in which you can help and we hold regular induction meetings for parents of children who will be starting school with us for the first time. We will ensure that you have copies of these when you come to meet us and look around the school.

If your child has a disability, in partnership with you, the Local Authority and outside agencies, we will make the best possible arrangements for his/her admission into school.
The school has an admissions number of 38 for each year group (cohort).
In the Autumn Term prior to the school year of admission, parents of Reception children in Shropshire will be required to complete a Local Authority application form stating preferences for up to three schools.

If there are more applications for places than are available within the admission limit, places are allocated according to an agreed set of criteria, in strict order of priority.

- Priority 1: Looked after children
- Priority 2: Very exceptionally, children with a particular health reason
- Priority 3: Children living within defined catchment area

  A Priority will be given to children living within the catchment area who will have a sibling at the school on the day they are due to start there.

  B Then the remainder of applicants who live inside the catchment area.
- Priority 4: Children living outside the defined catchment area

  A Priority will be given to children outside the catchment area who will have a sibling at the school on the day they are due to start there.

  B After that, the remainder of applicants who live outside the catchment area.

Admission Arrangements

Basic Information

Every child is provided with a thorough induction process to aid their transition into full-time education. Towards the end of the term before admission to the Reception class, children are invited for several induction visits to their new school, to help familiarise them with the school and members of staff who will be supporting them when they first start school.



There is also an opportunity for parents to meet with the Headteacher and Reception class teacher to talk about their child and starting school. This is particularly helpful for parents with any worries or on-going issues they feel the school should know about.

Parents are welcome to visit the school at any time to discuss any issues with the Headteacher; please contact the office to make a mutually convenient appointment. Telephone: 01691 656080

Pupils with Disabilities

As a school we are committed to promoting equality of opportunity for all, which includes any children with disabilities. We are an inclusive school and encourage full participation in all aspects of school life for any child with a disability and take positive steps to meet any child's individual needs.

We have a published Disability Equality Scheme and an Accessibility Plan that explains how we plan to continually improve the accessibility of our school for disabled pupils.

(Both these documents are available from the school upon request or can be accessed via our school website).

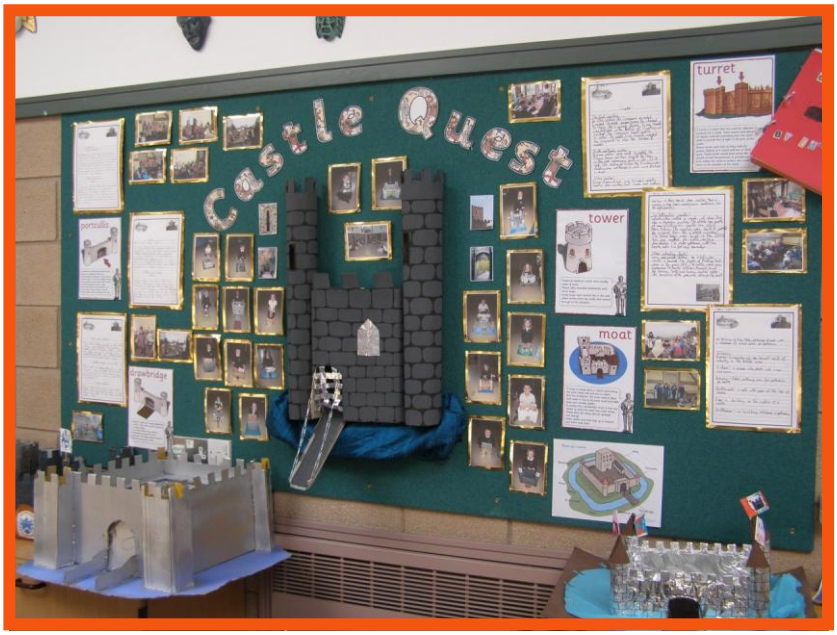
Information about our school

Section 1

Section 1 contents



- School Building
- Class Organisation
- Daily Routine
- Lunch Arrangements
- Uniform
- School Travel Plan
- Medical Information
- Safeguarding Children



General School Information

Section 1

Our School Building



The Meadows Primary School is one of four schools serving the market town of Oswestry and currently has 261 children aged between 4 and 11 years on roll.

The building of the first stage of the school was completed in February 1994, and the children and staff moved into the new premises in March 1994. The school was designed with access and toileting arrangements for disabled pupils. In 1998, a further two classrooms, together with a library and kiln room, were added, followed by the addition of a Music and Drama Studio in 2002.

During the summer of 2007, the library was extended, and an office, quiet room and study room were added. An Art Studio was created, the Nurture Room was extended and improved, and a security fence was erected. The outside play areas were also developed, including the installation of two large, canopied areas. In 2011, a new classroom and a dedicated ICT suite, accommodating thirty computers, were built. More recently, the ICT suite and library were amalgamated to create an additional, tenth classroom, and the Music Room was relocated to provide an eleventh classroom.

The school continues to invest in its facilities to meet the changing needs of pupils. In September 2025, a dedicated EYFS outdoor play area was developed to enhance early years learning and play opportunities. This was followed by the creation of an outdoor sensory area in February 2026, providing pupils with additional opportunities for sensory exploration and regulation. In the summer of 2026, two specialist pods were installed to provide calm, quiet environments for pupils who find the classroom setting overwhelming, further strengthening the school's commitment to inclusion and pupil wellbeing.

The overall facilities are excellent. There are three extensive practical areas, a library, a music room, a nurture room, two study rooms and a kiln room, as well as a large hall. All class-bases have outside doors, and the Early Years classrooms share an outdoor canopied area. In warm weather, the children are able to work both inside and outside the class-base. The school's Accessibility Plan covers future proposals for improving access to the school by pupils with disabilities.

The school grounds have been laid out with a pond, school garden and an environmental area. There are playing fields for football, rounders, athletics and cricket, and a multi-sports court. There is a hard play area marked out for netball, and a further play area with a variety of equipment both for Early Years and older children.

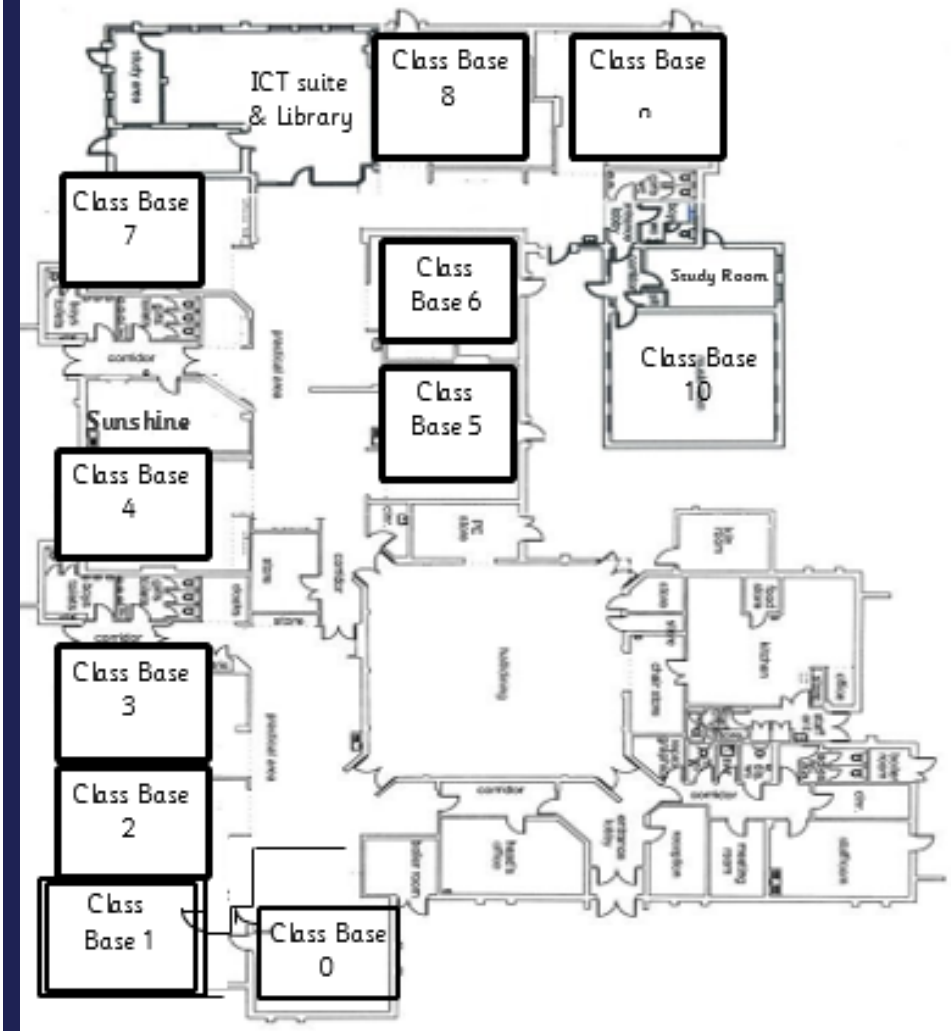
On the playground and around the paths at the front of the school we have a Daily Mile track marked out for the children to follow.

Our latest investment in the school's facilities, has been the installation of a large wooden play area in the corner of our school field. This is to help further our aim of encouraging greater physical activity at playtimes.

General School Information

Section 1

School Plan



Early Years Facilities

The children in both reception classes use both the indoor and outdoor facilities daily.

These facilities include:

· Exploration woodland area

· Professionally designed, soft surface play area

· Large, canopied area to enable outdoor learning all year round

General School Information

Section 1

Class size and organisation

To comply with government regulations, infant classes (Reception, Year 1 and Year 2) should have no more than thirty children in them. However, there is currently no regulation on the size of classes for KS2 children.

Due to the fact that our admissions limit for each year group is thirty-eight, - we are not able to have single year group classes throughout the school. Consequently, we have a mixture of single age and mixed-age classes,-the arrangement of which changes from year to year according to the size of each cohort.

Class Organisation 2026-2027

Year Groups	Class Names	Class Teachers	Number of Children
YR	Chicks	Mrs Miller	18
YR	Ducklings	Mrs Peebles & Mrs Woodfine	17
Y1	Wrens	Mrs Jeukens	21
Y1	Robins	Mrs Griffiths	21
Y2/3	Owls	Mr Durrell	29
Y3	Puffins	Mrs Smith & Mrs Firkins	34
Y3/Y4	Kingfishers	Miss Liquorish	30
Y4/Y5	Kestrels	Mr Berry	22
Y5	Hawks	Mrs Spiers	30
Y6	Eagles	Mrs Baggaley	19
Y6	Falcons	Mrs Cherrington & Mrs Shuker	19

General School Information

Section 1

The School Day



Early Birds Breakfast Club 7.30 - 8.30 a.m.
School doors open 8.30 a.m.

Registration 8.45 a.m.

Assembly 09.00 - 09.15 a.m.

Lesson Time 09.15 - 10.20/10.40 a.m.

Break 10.20 - 10.35 (KS1) 10.40 - 10.55 (KS2)

Lesson Time 10.40 - 12.00 (KS1) 11.00 - 12.00 (KS2)

Lunchtime 12.00 - 1.00 p.m.

Teacher contact time 1.00 - 3.15 p.m.

After school Activity Clubs 3.15 - 4.30 p.m.

Caterpillars Club 3.15 - 4.30 p.m. & 4.30 - 5.30 p.m.

General School Information

Section 1

Early Birds Breakfast Club



The school runs its own Breakfast Club each morning in the school hall from 7.30 - 8.30 a.m. The club is run by Mrs Clare Duxbury (one of our Higher-Level Teaching Assistants), and the school's full-time Learning Mentor, Mrs Evans.



Places for pupils can be booked for regular weekly arrangements or on a one-off basis as the need arises. However, there is an overall limit of thirty places each morning, hence the need to reserve places in advance.

Each session costs £6.50 (£5.50 without breakfast). All places need to be booked at least 24 hours in advance via Eduspot.

There are always a variety of games and activities for the children to play within the school hall with their Breakfast Club friends.

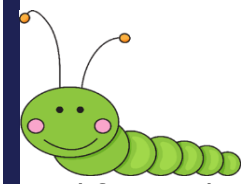


Children undertake a variety of games and activities, supervised by school staff before all sitting down together for a breakfast of cereal, fresh fruit, toast and a drink.

Each session usually ends with a physical, 'wake-up' routine before children go to their classrooms at 8.30 a.m. to start their school day.

General School Information

Section 1



Caterpillars After School Club

Our Caterpillars after school club offers childcare for parents and carers until 5:30 p.m., Monday to Friday during school term time. The club operates in a similar way to our Breakfast Club, with places booked and paid for in advance via our online payment system.

Costs:

£4.50 for the session from 3:15 p.m. to 4:30 p.m.

£6.50 for the session from 4:30 p.m. to 5:30 p.m. Children attending between 4:30 p.m. and 5:30 p.m. will receive a snack tea and a drink provided by the School Kitchen. A discounted rate of £8.00 per night is available for those booking the full session from 3:15 p.m. to 5:30 p.m.

The children will be supervised by three of our school Teaching Assistants, depending on numbers attending. Children attending Caterpillars can still join our after school clubs from 3:15 p.m. to 4:30 p.m. (subject to availability) before returning to Caterpillars at 4:30 p.m. for their tea-time snack**.**

School Meals

The school provides a daily hot meals service from its own on-site kitchen.

Since the introduction of Universal Infant Free School Meals by the government, all children in Reception, Year 1 and 2 are provided with a free school meal.



Children in Years 3 - 6 may choose between a hot meal (price £2.65 per day from September 2026) or their own packed lunch.

All families are expected to preorder their child's school dinners from home using our school meal ordering system hosted by Eduspot. Orders close at midnight, prior to the day in question, so booking early is definitely the way to go.

General School Information

Section 1



Lunchtimes

Dinnertime is a relaxed and enjoyable time. Teaching and lunchtime staff supervise the children both on the playground and in the dinner hall. All lunchtime supervisors are Teaching Assistants from within the school.

Our meals are cooked and prepared on the premises by our excellent kitchen team. A choice is offered each day, with an emphasis on healthy, well-balanced meals and there is always a salad, vegetarian choice and fruit option for dessert. Jacket potatoes, with a variety of fillings are on offer every day. Please see the school lunch menu, which is published on the school's website for further details of our fortnightly meals menu.



Free School Meals

If you think that your child may be entitled to a free school meal, please do not hesitate to contact us. Even if your child receives infant free school meals, it is still important for you to make the claim if you meet the eligibility criteria for benefits-related free school meals. Please see the details on page 59.

To apply, please click here.

Payments to school

We are a 'cashless school' which means that we do not accept any cash payments. Instead we use an online payment system 'School Money'.

This means that all payments to school need to be made electronically.

Once your child starts school, you will be given a username and password to access the system.

General School Information

Section 1

Uniform

All school uniform items, and other items such as fleeces, hats, bags and coats can be purchased from our online uniform shop via the link on the school website.

https://ourschoolwear.co.uk/collections/the-meadows-primary-school

Winter	Summer
School sweatshirt or school cardigan	School sweatshirt or school cardigan
White polo shirt (with collar and buttons)	White polo shirt (with collar and buttons)
Grey school trousers or shorts (no patch pockets on legs), skirt or pinafore	Grey school shorts (no patch pockets on legs) or red checked school dress (or culottes-type dress)
Grey or navy socks; grey or navy tights or long white socks	Grey socks with shorts or white socks with checked dresses
Sensible, flat black school shoes (not boots or trainers)	Sensible, flat black school shoes (not boots or trainers) or traditional summer sandals.

The only item that has to be purchased from our school uniform shop is the school sweatshirt or cardigan, which is embroidered with the school's logo. All other uniform items can be purchased from a store of your choice.

We ask that all uniform items are clearly marked with your child's name.





General School Information

Section 1

P.E. Kit

On the days when you child's class is timetabled to have P.E., your child should come to school already dressed in their school P.E. kit: white, round-necked t-shirt, plain navy blue shorts, white sports socks and trainers, with their school sweatshirt or cardigan over the top.

Plain, navy blue tracksuit bottoms (no logos) may be worn in colder weather outdoors as an extra layer. All children should also have a warm, waterproof jacket to wear for outside P.E. that enables them to move freely when undertaking physical activities.

House Colours

When children enter school they will be placed into one of our four Houses. Each half-term we have a special House sports competition, when we ask children to wear a t-shirt in their house colour.

Swimming

Plain navy swimming costumes or trunks should be worn and are available through our online school uniform shop (see school website for further details). Trunks and costumes should not have logos or trimmings. Children will require a waterproof swimming bag and a pair of named armbands or a flotation belt if they are non-swimmers. Armbands should be blown up ready for the lesson.



Lost Property

All lost property is kept in the lost property cupboards in each Key Stage entrance hallway. It is emptied each term and any unclaimed items are sent to a local charity shop. It is often full of clothing items, which cannot be returned to their owners because the clothing is not named.

To help us return misplaced items to your child, please ensure that all clothing is clearly marked with your child's name.

General School Information

Section 1

Jewellery

We have a general policy of no jewellery in school as it can cause both security and safety problems. However, we are happy to make the following exceptions:

Jewellery worn for religious reasons will be allowed

Small stud earrings may be worn by children who have had their ears pierced, but these must be removed for all P.E. activities, including swimming, in line with current health and safety guidance

If a child has only recently had their ears pierced and is therefore unable to remove their earrings, they may be required to miss all or part of their P.E. lesson, and/or bring in appropriate tape/plaster to cover the piercing (tape cannot be used during swimming lessons). We would therefore advise that if parents are considering allowing their child to have their ears pierced, they do so in the long summer holidays.

Haircuts and Hair styles

- Hair should be appropriate for school and support a positive learning environment
- Dyed/coloured hair and designs shaved into hair are not acceptable
- All long hair (i.e. below shoulder length) must be tied up neatly using the appropriate hair-coloured bobbles/ hair fastener so that children can concentrate and safely enjoy all school activities

Hair Accessories

- Plain navy/black bobbles and slides should be worn throughout the year
- Plain red bobbles or red check ribbons and red slides may be worn with the summer dress
- Children may use hair products to ensure their hair is neat and tidy
- Hair accessories must be small and appropriate for school wear and PE activities
- Simple, plain ribbons may be worn but large bows (e.g. jojo bows) and colourful hair adornments (e.g. flowery bobbles, unicorn/cat ears hairbands) are not acceptable



General School Information

Section 1

School Travel Plan



The school is part of a county initiative and aims to:

- Encourage pupils to walk or cycle to school.
- Improve the safety of journeys to and from school.
- Create less traffic for the environment.
- Help stop congestion.
- Help parents keep healthy too!
- Raise awareness of healthy, eco-friendly possibilities.

Bikes and Scooters

We offer the opportunity for children to ride bikes or scooters to school. Children from Y3 to Y6 may ride their bikes to school with parental permission. As a school, we would expect all children to wear bicycle helmets if cycling to school. These should be named and may be stored in school during the day. Children should get off and on their bikes and scooters outside the school pedestrian gate nearest the sports court and give way to pedestrians. They should then walk to the bike racks filling them from the farthest corner and padlocking bikes and scooters in place. All bikes and scooters should be taken home at the end of each day. The school cannot accept responsibility for any damage caused during the school day, or any loss of bikes or scooters during the school day. Neither can it accept responsibility for any incidents, which may occur outside the school gates.

Children with Medical Needs

Children with medical needs have the same rights of admission to a school or setting as other children. Most children will at some time have short-term medical needs, perhaps entailing finishing a course of medicine such as antibiotics. However, other children with on-going medical needs may require medicines on a long-term basis to keep them well, for example children with well-controlled diabetes, epilepsy or cystic fibrosis.

General School Information

Section 1

Medication

Government guidance states that if a child needs three doses of medicine during the day, one should be given before school, one after school and one before bedtime. (Medicine includes all creams, ear drops and eye drops). If medication has to be administered during the school day, wherever possible we ask that parents come into school to administer medicines to their own child. In very special circumstances, or for children suffering from long-term medical conditions, other arrangements may be possible. Please contact the Head teacher if you need to know more about this.

Asthma



All reliever inhalers for children suffering from asthma will be kept in class bases in the class's bright green, drawstring asthma bag. It is essential that children suffering from asthma have their inhalers with them at all times for any school activity, including swimming at the Leisure Centre or on a school visit.

If a child, who needs essential medication throughout the day, is found to be in school without it, the school reserves the right to send him/her home. This may include an inhaler for an asthmatic child (Epi-pen or Emerade auto-injectors in case of Anaphylaxis).

As a precaution, we also ask parents to provide us with a second, spare inhaler for each child, which we keep in the school office.

The school now has its own reliever inhalers for use in the case of an emergency, should a child's own inhaler be found to be empty or not working.

Illness and Accidents at School

If a child becomes unwell or has an accident in school, we will endeavour to contact you. Where possible, we will ask you to collect your child to take home or to a doctor or hospital. Please ensure that we have a telephone number where we can contact you throughout the school day. If your contact numbers change at any time, we would ask you to update us immediately to ensure that the contacts we have on our records are the most up to date. This ensures that we can contact you easily in case of an emergency.

General School Information

Section 1

Illness

If your child is absent from school because of illness, please telephone to let us know the reason before 9:00 am on the first morning of absence, or alternatively send in a written note. This procedure helps to ensure the safe arrival of your child at school.

If we have not heard from you by 9.00 a.m. and your child has been marked as absent in the register, every effort will be made to contact you by telephone to help us establish the safe whereabouts of your child.

If your child is likely to be ill for more than a day, it would be helpful if you are able to give us some idea of the expected length of absence, or alternatively ring in each day to keep us updated. Following Health Protection Agency advice, all children are expected to be kept away from school for at least 48 hours from the last episode of diarrhoea or vomiting.



Medical Appointments

Wherever possible, we ask that parents make routine appointments for the dentist or doctor outside of school hours. Where appointments have to be taken in the school day, we would ask that arrangements are made to withdraw the child from school for the minimum amount of time necessary to attend the appointment.

Leave of Absence during Term Time

Head teachers are now only able to authorise a leave of absence during school term time when an application has been made in advance and it is felt to be for an '**exceptional circumstance'.**

'Exceptional circumstance' is likely to be:

- where the event is highly unlikely to occur again in a child's school life;
- it is necessary for the child to be in attendance at the event;
- the event cannot be organised outside of the school term or
- the event is necessary to the health and well-being of the child;

Anyone wishing to request a leave of absence for an 'exceptional circumstance' should complete a request form (available from the School Office or our website). The Headteacher will always take account of each child's overall attendance record before making a decision to grant a leave of absence for an exceptional circumstance.

General School Information

Section 1

Lateness

The school doors open at 8.30 a.m., and it is very important that your child arrives at school in time for registration at 8.45 a.m. Lateness causes a rushed start to the day for your child and disruption for the teacher and other children in the class. Children who arrive after the bell at 8.45 a.m. should come in by the front door and report their arrival to the School Secretary.

Terms and Holidays 2026-2027

Autumn Term 2026	
Term Begins	**Wednesday 2nd September 2026**
First half term ends	Thursday 22nd October 2026
Half term holiday	Monday 26th October – Friday 30th October 2026
Second half term begins	Tuesday 3rd November 2026
Term Ends	**Friday 18th December 2026**
P.D. Days	Tuesday 1st September 2026 Friday 23rd October 2026 Monday 2nd November 2026

Christmas Holidays: Monday 21st December 2026 – Friday 1st January 2027

Spring Term 2027	
Term Begins	**Tuesday 5th January 2027**
First half term ends	Friday 12th February 2027
Half term holiday	Monday 16th February – Friday 20th February 2027
Second half term begins	Tuesday 23rd February 2027
Term Ends	**Thursday 25th March 2027**
P.D. Days	Monday 4th January 2027 Monday 22nd February 2027

Easter Holidays: Friday 26th March – Friday 09th April 2027

Summer Term 2027	
Term Begins	**Monday 12th April 2027**
First half term ends	Friday 28th May 2027
Half term holiday	Monday 31st May – Friday 4th June 2027
Second half term begins	Monday 7th June 2027
Term Ends	**Wednesday 21st July 2027**
P.D. Days	

May Bank Holiday – Monday 3rd & 31st May 2027

Summer Holidays: Thursday 22nd July – Wednesday 1st September 2027

Thursday 2nd & Friday 3rd September 2027 will be a PD Day.

The new academic year 2027/2028 begins for children on Monday 6th September 2027

Please mark these dates on your calendars at home, together with the dates of our five professional development days indicated on the opposite page. These are days that are set aside for staff development and training so children remain at home on these days.

General School Information

Section 1

Professional Development Days



Each year five professional development days are set aside for teachers to attend professional development training. This year, four of these days are during term time and children are not required to attend school on these dates. The remaining day is designated from within holiday periods and therefore does not affect pupils.
The professional development days agreed for 2026-2027 are as follows:

- **Tuesday 1st September 2026**
- **Friday 23rd October 2026**
- **Monday 2nd November 2026**
- **Monday 4th January 2027**
- **Monday 22nd February 2027**

Other Important Dates

- **Wednesday 17th – Friday, 19th March 2027**~ Y5 Residential Trip to Arthog
- **Monday 10th - Thursday 13th May 2027** ~ Year 6 SATs week
- **The whole of May 2027** ~ End of KS1 Assessment Month
- **Wednesday 17th – Friday, 19th March 2027** ~ Y6 Residential Trip to Robinwood

- **Monday 7th —Friday 18th June 2027 —**
  Year 4 Multiplication Tables Check

- **Monday 14th —Friday 18th June 2027 —**
  Year 1 Phonics Screening Check

General School Information

Section 1

What is the Pupil Premium?



The Pupil Premium is additional funding that the government gives to schools for 'disadvantaged pupils'. The money must be spent on that pupil to support their education, but it is for the school to determine how it is spent.

Who receives the Pupil Premium?

Pupil Premium is additional funding provided to support the education of disadvantaged pupils. In primary schools, this includes pupils in Reception to Year 6 who are eligible for Targeted Free School Meals (FSM), have been eligible within the last six years (Ever 6), or are previously looked-after children. While free school meal eligibility was expanded to all children in households receiving Universal Credit from September 2026, Pupil Premium funding remains available only for pupils meeting the Targeted FSM criteria and FSM Ever 6 eligibility.

What is the Service Premium?

The Service Premium grant is for pupils who have a parent serving in the armed services. Unlike the Pupil Premium, this grant is not solely for raising attainment but for providing additional (mainly pastoral) support.

Who receives the Service Premium?



Service Pupil Premium (SPP) is available for pupils who have a parent serving in the regular armed forces (including full-time reserve service), pupils who have been recorded as a service child at any point in the previous six years, and pupils whose parent died whilst serving in the armed forces and who receive a qualifying pension. The funding is intended to help schools provide mainly pastoral support and address the challenges that service children may face.

How do parents register their child's entitlement for Pupil Premium?

Parents can apply for Free School Meals (FSM) through Shropshire Council. If eligible for Targeted FSM, the school may also receive Pupil Premium funding. Applications can be made online via Shropshire Council's Free School Meals service or by calling 0345 678 9008 for assistance. Please note that, while all children in households receiving Universal Credit are eligible for free school meals from September 2026, only those meeting the Targeted FSM criteria (including FSM Ever 6) attract Pupil Premium funding for schools.

General School Information

Section 1

How We Use Pupil Premium Funding
Pupil Premium and Service Pupil Premium provide additional Government funding to help schools support disadvantaged pupils and children from service families. We use this funding to improve educational outcomes, raise attainment and provide targeted support where it is needed most.

What if my child doesn't want a school meal?
Your child does not have to take a free school meal to be eligible. We encourage all parents and carers who qualify to register, even if their child chooses not to have school meals, as this may enable the school to receive valuable Pupil Premium funding. This additional funding helps us provide targeted educational support, enhanced learning

What if my child is entitled to a free infant meal?
All children in Reception, Year 1 and Year 2 are entitled to a free school meal under the Universal Infant Free School Meals scheme. However, if you believe you meet the eligibility criteria for Targeted Free School Meals, it is important that you still apply. This may enable the school to receive additional Pupil Premium funding, which helps us provide extra support and opportunities for eligible pupils throughout their time at school.

What are the benefits?
At The Meadows Primary School, pupils eligible for Pupil Premium currently receive fully funded school trips, including support towards the annual residential visits in Years 5 and 6. They may also access free musical instrument tuition through Shropshire Music Service, free places at our Breakfast Club and selected after school activity clubs.



In addition, we carefully review the needs of every eligible pupil and use Pupil Premium funding to provide targeted support, resources and interventions to help them achieve their full potential.

General School Information

Section 1

Emergency Care



Should a situation arise where we are unable to contact you, we ask all parents and carers to sign a consent form for us to seek a doctor or hospital treatment if necessary. We will ask you to do this when your child starts school and thereafter on an annual basis towards the end of the summer term in preparation for the new school year. We ask all parents to complete an annual Asthma Form in order to keep our whole-school Asthma Register up to date.

If any information regarding your child's medical well-being alters during the year, please come in and update us with the relevant details.

Safeguarding

If you have any concern relating to the safety of a child, this should be discussed with the Headteacher, as soon as possible. The concern will then be reviewed in the light of current Child Protection Guidance from Shropshire's Safeguarding Partnership and appropriate action taken.

We aim to help parents understand that the school, like all others, has a duty to safeguard and promote the welfare of all pupils. We may need to share information and work in partnership with other agencies when there are concerns about a pupil's welfare.

Voluntary Support



We have many opportunities for voluntary helpers in school. Parents/carers help with sporting activities, after school clubs, gardening, reading and school visits. This can be on a regular and irregular basis, and we are always pleased to have any suggestions from parents about things that they can offer to do.

General School Information

Section 2

Section 2 contents

- Curriculum Overview (Early Years, Key Stage 1 and 2)
- R.E and Collective Worship
- School Health including Relationships and Sex Education
- Transfer to Secondary School
- Sports Events and Activities
- School Visits and Insurance
- Music
- Extra-Curricular– Charging Policy







Teaching and Learning

Section 2

Our Curriculum



At the Meadows we aim to provide a creative and stimulating curriculum. We do this by providing an enriching, topic-based approach to foundation stage subjects and teach the core subjects of English, Maths, Science, Computing and R.E. as separate sessions. Further details about our curriculum for each year group can be found on the school's website at www.meadows.shropshire.sch.uk

The Early Years Curriculum

The word 'curriculum' means 'a programme of learning', and within school, children in Reception have a curriculum of planned activities and experiences in the same way as children in Year 1 to 6. However, during their time in Reception the children are involved in activities, which are based on the seventeen Early Learning Goals recommended by the Qualifications and Curriculum Authority (QCA). This is known as The Foundation Stage Curriculum.

These Early Learning Goals are grouped together as three '**prime'** and four '**specific**' areas:

Prime Areas:

- Communication and Language
- Physical Development
- Personal, Social and emotional Development



Specific Areas

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

Within each of these areas there are a defined set of skills, knowledge and competencies, which children work towards achieving by the end of Reception.

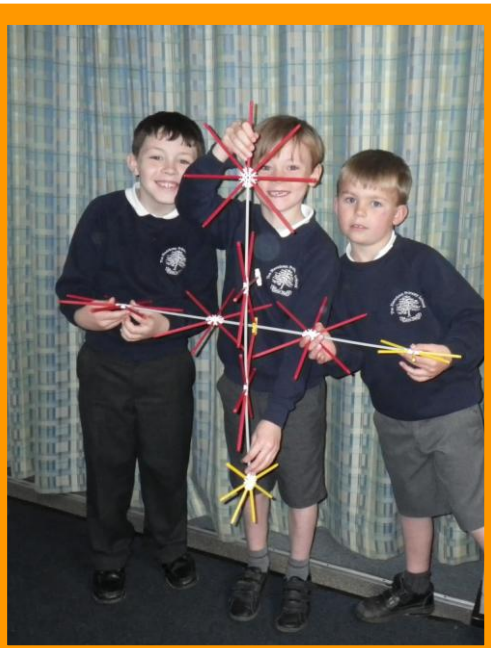
Teaching and Learning

Section 2





Learning through exploration and enjoyment



Teaching and Learning

Section 2

The School Curriculum



Every state-funded school must offer a curriculum which is balanced and broadly based and which:

- promotes the spiritual, moral, cultural, mental and physical development of pupils at the school, and
- prepares pupils at the school for the opportunities, responsibilities and experiences of later life.



The school curriculum comprises all learning and other experiences that we plan for our pupils. The 'national curriculum' forms one part of our school curriculum.

All state schools are also required to make provision for a daily act of collective worship and must teach religious education to pupils at every key stage. For further details about our curriculum, either by year group or by curriculum subject, please visit our school website at: www.meadows.shropshire.sch.uk



Key Stages Explained

Early Years Foundation Stage (EYFS)		**Reception**
Key Stage One (KS1)		**Years 1 and 2**
Key Stage Two (KS2)	Lower Key Stage 2	**Years 3 and 4**
	Upper Key Stage 2	**Years 5 and 6**

School Curriculum Overview

The table below illustrates the main topics that will be covered during each Key Stage at The Meadows Primary School.

	2026-2027	2027-2028
Key Stage 1 (Years 1 & 2)	Fire, Fire, Fire! The Voyages of Discovery The Big Build	Animal Magic To Market, To Market Wellies and Flip Flops
Lower Key Stage 2 (Years 3 & 4)	Vicious Vikings Castle Quest Commit the Crime, Do the Time!	Ty Mawr A City in Ruins! The Walled City
Upper Key Stage 2 (Years 4 & 5)	South America Bright Lights, Big City Poles Apart	Buried Under the Sand A Greek Odyssey Sailing the Severn
Year 6	Pack up Your Troubles Around the World in 80 Days Climb Every Mountain	

Teaching and Learning

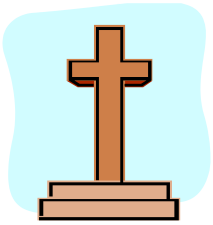
We believe that it is our responsibility to create a stimulating and invigorating learning environment, which encourages a spirit of enquiry, the valuing of ideas, an expectation of high standards, and the opportunity and support for children, who constantly want to find things out for themselves. Every individual is encouraged to reach his/her maximum potential in all areas of the curriculum.



All teaching at our school is based on equality of opportunity and the needs of the individual child. This means that being in a class with younger or older children should not affect the learning progress of any child. This approach to learning facilitates the planning of individual, group and class activities and enables children not only to acquire knowledge but also to develop many skills, e.g. observation and co-operation. These skills are taught and reinforced in Personal, Social, and Health Education and Citizenship lessons, which often includes 'circle time'.



R.E and Collective Worship



Religious Education is taught in accordance with the Local Authority's agreed syllabus and government guidance. It is not about instruction in any one particular religion, but about education. Children are given the opportunity to explore how people seek to answer ultimate questions in life through religious belief, and also to explore these questions themselves. This kind of curriculum makes it possible for all to teach and learn, as we are involved in education, and not in evangelism for any particular faith. R.E. is not about providing a child with a faith by which to live. Although assembly is seen as an important vehicle for R.E., all children also have class lessons. Parents do have the right to withdraw their child from this area of the curriculum. Any such request should be made to the Headteacher. In these rare circumstances, children would be given independent work to do and would be supervised in another class.



Personal, Social & Health Education (P.S.H.E)

PSHE is now a statutory requirement for all primary schools in England. This involves teaching Relationships Education and Health Education at both key stages one and two.

Relationships Education—will put in place the building blocks needed for positive and safe relationships, including with family, friends and online. Children will be taught what a relationship is, what friendship is, what family means and who can support them. In an age-appropriate way, we will cover how to treat each other with kindness, consideration and respect.

Health Education—aims to give your child the information they need to make good decisions about their own health and well-being, to recognise issues in themselves and others, and to seek support as early as possible when issues arise.

Sex Education—is the responsibility of all staff and should be an integral part of the teaching and learning process taught as part of the broader PHSE programme in order to prepare children to cope with the physical and emotional challenges of growing up and to give them an elementary understanding of human reproduction (at an age-appropriate level).

For more detailed information, please see our full policies for PHSE and RSE, which are available on our school website.

School Health Service



The following information sets out the arrangements for routine services provided by the School Health Service in conjunction with the school.

School Nurses are qualified registered nurses or midwives with specialist training and experience in public health for children, young people and families. School Nurses offer services to school aged children between the ages of 5 to 19 years old who attend local state schools and some special schools. The School Nursing Service takes over their care from the Health Visitor at the age of 5.



Services the School Nursing Service Offer are:

- Promoting healthy lifestyles
- Provide health assessments
- Health screening, such as hearing tests and the National Child Measurement Programme (NCMP) completed in Reception and Year 6
- Supporting pupils with long term health conditions or disabilities such as allergies, asthma, diabetes or epilepsy
- Confidential Health and Advice for Teens (CHAT) drop-ins in secondary schools
- Primary school and community drop-ins
- Working with schools, children and young people to address smoking, alcohol or drugs
- Support to parents and carers providing advice on specific issues such as bedwetting or healthy eating
- Protection of vulnerable children to improve their health outcomes
- Signposting and access to other services
- Fit families weight management service



During your child's first term at school, she/he will be offered a general health check, including a measurement of height and weight, and a hearing test to be carried out by the School Nurse. At some time during the first year at school, your child will also have a vision test.

The School Health Service now offers a system of selective medicals. During their first year, and preferably their second term at school, children are considered for such medicals if the School Nurse or parents express concerns. In all cases, full discussion will take place with parents and parental consent is always obtained before any examination takes place.

Teaching and Learning

Transfer to Secondary School



At the end of Year 6, the majority of our children transfer to The Marches School in Oswestry. A few children transfer to other local secondary schools such as Lakelands and St. Martins all-through (primary and secondary) school.

There is a great deal of liaison between ourselves and our local secondary schools to enable continuity and progression in every pupil's learning, and to ensure a smooth transfer from primary to secondary education.

Home Learning



We feel that home learning can help to develop an effective partnership with parents and can be invaluable in promoting children's learning. We ask that parents support their children by ensuring that a regular time is set aside to complete home learning tasks, and ensuring that someone is on hand to give help, encouragement and praise. As a guide, we recommend that younger children spend around 15 minutes daily, increasing to 30 minutes in Years 5 and 6. Home learning activities include;



- Reading at home daily
- Practising sounds and spellings
- Set activities from class teacher.

Tapestry

Tapestry is a secure online Learning Journal used by our Early Years team to record photos, observations and comments, in line with the Early Years Foundation Stage curriculum, to build up a record of your child's experiences during their time with us. This system allows us to work with parents and carers to share information and record the children's play and learning in and outside of the classroom. When your child joins Reception, you will be provided with your login details.

Seesaw

Seesaw is the online learning platform used for children in Years 1-6. Your child's login details will be shared with you at the start of each new school year.

Teaching and Learning

Sports Events and Activities

In addition to children's P.E. lessons we offer a vast range of after school activity clubs to promote children's active participation in sport and leading healthy lifestyles.



As a school, we work in conjunction with a number of outside providers to extend the provision of sports and other activities we are able to offer our children. Sports coaches from TNS deliver one after school sports club per night.

Sports Competitions and Events

All after school clubs cost £3.00 per session and are booked and paid for half a term in advance via our online payment system 'school money'.

We feel that it is very important that as many children as possible have the opportunity to be involved in competitive sport and to achieve their personal best. In conjunction with other local schools, throughout the year we also take part in a number of inter-school School Games competitions, organised at local venues. If successful, teams or individuals progress through the different levels of the School Games competitions up to County level.

We feel that the School Games Values are values that we would want to foster amongst all children at the Meadows.

School Visits and Insurance

The school arranges a variety of out-of-school and extra-curricular activities. Some of these are very much an integral part of the daily/weekly routine of the school, whilst others take place less frequently, generally to places further afield, and are of longer duration.

Those forming part of the regular routine of the school are as follows:

- Swimming lessons at Oswestry Leisure Centre
- Inter-school sporting events and competitions at local venues
- Peripatetic music lessons in percussion, brass and strings
- Music Festivals
- Visits around Oswestry
- Residential Visits to Arthog Outdoor Education Centre and Robinwood, Activity Centre
- Whole-school Theatre Visits
- Termly class visits





The Governors have noted that the Education Reform Act allows charges to be made in the following areas: optional extras, individual instrumental tuition, materials used in craft subjects and board and lodgings charges for residential visits such as Arthog or Robinwood, Activity Centre.

Whilst emphasising that they would wish to try to ensure that the level of visits and activities established at the school continue, they emphasise to parents that this can only happen with their full support, and that activities will either be substantially reduced or cease altogether if parents are not prepared to make a voluntary contribution.



Transport for swimming and other events or visits, will be either by hired coach or school minibus. The school has one 14 seater minibus, known as 'Wilfred' to transport children to and from local events and visits. Only school staff who hold the appropriate qualification, drive the school minibuses. The school also hires minibuses and drivers from The Marches School to help transport children to swimming lessons and on other occasions when the need arises.

Supervision will be provided by teaching and other staff, parent helpers, and other adults, and will be decided for each outing taking into account what the children are doing, where they are going, how they are getting there, and so on. There will always be at least one member of the school involved, and they will be in charge. Supervision will also comply with any standards set down by the Local Authority. As the majority of trips are all 'local', school journey/personal accident insurance cover will not be taken out for them, but please see the paragraph about insurance below.



Parents who want any more detailed information about these activities should see the Headteacher.

Personal Accident Insurance



Shropshire Council provides insurance cover to protect your child should they suffer injury, damage or loss through negligent acts by staff or others engaged on Council business. The Council does not provide any personal accident cover (i.e. where no one is negligent or to blame) or insurance cover for personal effects. Schools are strongly recommended by the Local Authority to make provision to purchase extra insurance cover for school trips to ensure personal accident cover for children. We have, therefore, decided to take out our own policy to provide personal accident cover for all outings/trips.



The insurance policy, which is provided through Shropshire Council (underwritten by AIG), provides benefits, as follows, in the event of accidental bodily injury sustained whilst participating in any school activity:

This insurance cover requires one payment of £7.00 (£1 for each year of primary school) when your child first starts school and will cover your child from reception to Year 6.

Personal Accident & Travel Insurance

AIG

Insurance Product Information Document
Company: American International Group UK Limited
Product: Personal Accident & Travel Insurance

Registered in the United Kingdom. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority (FRN number 781109)

You can find complete policy information in your policy schedule and in your policy document. These will also tell you the level of cover you have and your benefit limits.

What is this type of insurance?

This is a group policy. It covers a range of benefits resulting from Personal Accident and Travel, including Crisis Containment Management and Virtual Medical Care service, relating to an organised trip

What is insured?

Personal Accident
- ✓ Accidental death
- ✓ Loss of limb or limbs
- ✓ Loss of sight or hearing
- ✓ Loss of speech
- ✓ Permanent partial disablement
- ✓ Temporary total disability
- ✓ Hospitalisation
- ✓ Dental treatment
- ✓ Accident medical expenses

Travel
- ✓ Medical, hospitalisation & emergency travel expenses
- ✓ Repatriation expenses
- ✓ Ongoing medical treatment
- ✓ Emergency travel expenses in the United Kingdom
- ✓ Assistance
- ✓ Search & rescue
- ✓ Cancellation, curtailment, disruption, replacement, travel delay and missed departure
- ✓ Personal property
- ✓ Money
- ✓ Winter sports
- ✓ Legal expenses
- ✓ Personal liability
- ✓ Hijack, kidnap for ransom consultants costs or hostage
- ✓ Political evacuation

Crisis Containment Management
- ✓ Reimbursement of crisis consultant fees and costs
- ✓ Virtual Medical Care
  Access to a medical second opinion and round the clock access to a GP via the GP Consultation

What is not insured?

General Exclusions
- ✗ Any pupil who at the cover start date is 18 years of age, or 23 years of age or over and not in full-time education; or
- ✗ Any insured person, who at the cover start date is not a pupil and is 80 years of age or over.

Injury, loss or expense caused by:
- ✗ - Attempted suicide or intentional self-injury, or flying as a pilot

Personal Accident Exclusions
- ✗ Death caused by suicide
- ✗ Death, disability or the incurring of accident medical expenses or dental treatment caused by:
  - Sickness or disease (not resulting from bodily injury)
  - A gradually operating cause, chronic fatigue syndrome, post-traumatic stress disorder, or other anxiety disorder, any mental disorder or any disease of the nervous system
- ✗ Certain dental treatment and expenses as specified in your policy schedule

Travel Exclusions
- ✗ Travelling against medical advice
- ✗ Travelling to receive medical treatment or advice
- ✗ You own decision not to travel or continue if on trip
- ✗ Costs associated with pregnancy/childbirth if the insured person is more than 26 weeks pregnant at the start of, or during the trip
- ✗ Drug or alcohol abuse
- ✗ Redundancy/resignation/financial circumstances
- ✗ Default of transport or accommodation provider
- ✗ Strike, labour dispute, mechanical breakdown
- ✗ A pandemic, epidemic or any event declared by the World Health Organisation as a public health emergency of international concern issued by the World Health Organisation
- ✗ Cancellations and delays as specified in your policy schedule
- ✗ Loss or damage to items, money and vehicles as specified in your policy schedule
- ✗ Losses not reported to the police or appropriate authorities
- ✗ Legal expenses incurred as specified in your policy schedule

Teaching and Learning

Music



As part of our music curriculum development we are working with Shropshire Music Service to provide instrumental lessons free of charge for children in lower Key Stage 2.

Children are taught to play a musical instrument by a professional music teacher for the school year. Instruments are loaned, free of charge, to our children from the Music Service.

We currently also offer peripatetic small group lessons in guitar and piano. For more information about availability and the price of instrumental lessons, please contact the School Office.

After School Clubs

We aim to offer a range of clubs to appeal to as many children as possible. Members of staff and outside providers, such as TNS run clubs, after school, from 3.15 to 4.30pm.

All clubs are charged at £3.00 per session, payable in advance.

Typical activities may include football, rounders, art, tennis, netball, gardening, sewing, cookery, craft, construction or ICT.





Costs of School Activities

The Governors of the school have accepted the Local Authority's policy for charging and remissions with regards to activities organised by the school. A copy of this is available at the school. It states that parents will be invited to make contributions towards the cost of outings, activities, and performances which take place during school hours, and that no child should be excluded or treated differently if no contribution is made. Obviously, if parents make insufficient contributions, the activities will either be substantially reduced or cease altogether.





For all trips and activities, the contribution we ask for is worked out by dividing the total cost of the visit or activity by the number of children taking part. It is therefore important that each child pays at least the contribution requested, if at all possible. If you have any difficulty with this, please talk to the Headteacher.



Assessment for Learning

Assessment of Pupils' Attainment and Achievement

There are a number of national assessments in core subject areas that pupils will take part in during their time at primary school.

Reception Baseline Assessment—completed within the first six weeks of starting school

Phonics Screening Check—initially completed at the end of Year 1 and repeated in Year 2 for any children who did not meet the pass mark threshold the previous year.

Multiplication Tables Check— this is an online assessment completed at the end of Year 4 to check speed of recall of tables facts to 12 x 12

Year 6 SATs - assessments in reading, Spelling, Punctuation & Grammar (SPAG), writing and maths are competed at the end of Year 6.

Pupils' achievement relates to the progress achieved in all aspects of their learning in the core subject areas of English and Maths throughout their time at school.

For the curriculum and teaching to be relevant to pupils' needs, it is crucial that their achievements and attainment levels are regularly assessed. Teachers use information gathered through a range of formal and informal assessments of children's work and progress to make any necessary adjustments to their teaching and amend plans for children's future learning.



Special Educational Needs

Section 4

Section 4 contents

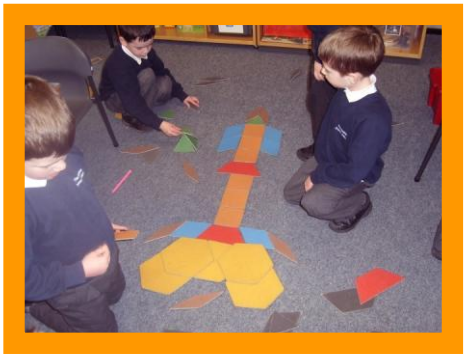


- Aims and Ethos
- Inclusion
- Definition
- Identification and Assessment
- SEND Support
- Education and Health Care Plans (EHCP)
- Learning Mentor
- Working in partnership with families— 'Early Help'



Special Educational Needs

Aims and Ethos



The school aims to provide a secure inclusive learning environment where the curriculum is adapted according to individual pupils' aptitudes and abilities. This is a whole school ethos and may apply to all children at some time in their school life.

Inclusion



We strive to create a sense of community and belonging for all our pupils. We have an inclusive ethos with high expectations and suitable targets, providing a broad and balanced curriculum for all children.

Definition

The term 'Special Educational Needs & Disability' (SEND) has a legal definition, referring to children who have learning difficulties or disabilities that make it harder for them to learn or access education than most children of the same age.

Identification and Assessment

Your child's class teachers will gather evidence over a period of time. Following an analysis of the evidence, certain intervention strategies will be introduced and progress closely monitored. If a child does not seem to be making expected progress, then a meeting between parents and the school's Special Educational Needs Co-ordinator (SENDCO), Mrs Sam Thomas, will be arranged.

Special Education Needs

School Monitoring



At this informal stage, pupils' educational needs are met through interventions that are additional to, or different from, those of the school's usual adapted curriculum. Teachers will discuss any concerns about a child's attainment, or their progress, with parents during our termly parents' meetings. These meetings will help to explain what would normally be expected for a child of the same age and how the school is working to help a child 'catch up' with their peers.

SEND Support

If sustained progress is not made after a reasonable period of intervention and follow-up reviews, the teacher, in consultation with the SENCO and parents, may feel that further advice and support is needed. The services of other outside agencies may need to be involved. With the agreement of parents, the school's SENCO will make the necessary arrangements for a child to be seen by other professionals. Following these specialist assessments, a report containing recommendations is shared with the school and parents and an Individual Learning Plan (ILP) is agreed. This sets out a number of specific educational targets and fresh strategies for supporting the child's future progress.

Education, Health and Care (EHC) Needs Assessment and EHC Plans

For a small number of children with significant and complex special educational needs, the school, parents and relevant professionals may request an Education, Health and Care (EHC) Needs Assessment from the Local Authority. An EHC Needs Assessment considers a child's education, health and care needs and whether additional support through an Education, Health and Care Plan (EHCP) is required. This process is usually appropriate for pupils whose needs are severe, complex and long-term, and where support ordinarily available through school-based SEND provision may not be sufficient to meet their needs.

Learning Mentor ~ Mrs Tracey Evans

Mrs Evans works with staff at school to help identify pupils who need extra help from a Learning Mentor to overcome barriers to learning such as concentration or communication problems, medical issues etc. Mrs Evans works with pupils and parents to draw up and implement an action plan for each child who needs particular support and to develop 1:1 supportive relationships. In addition to this, Mrs Evans maintains regular contact with families/ carers of children receiving support and encourages positive family involvement in each child's learning.



Working together in partnership with families- 'Early Help'

The school works alongside a number of other external agencies to help provide timely and appropriate support for children and their families in need of additional support.

Agencies that the school works with as part of the Early Help process are:

- Family Support Workers
- Education Welfare
- Housing
- Benefits
- School Nurse Service
- The Substance Misuse Team



Getting Involved with School

Section 5

Section 5 contents

- Rewards and Sanctions
- Pupil Participation
- Partnership with Parents
- Communicating with Parents and Carers
- Home School Agreement







TAPESTRY
ONLINE LEARNING

There are three overarching rules which apply at The Meadows Primary School. These are designed with the philosophy of:

"**Treat other people as you would like to be treated yourself**"

Our Rules		
Be **READY** to learn	Be **RESPECTFUL** to all	Be **SAFE**

Rewards and Sanctions.

Our aim is to provide a happy and safe school environment in which the needs of others are considered. We expect that children will be polite, caring and considerate towards each other and the school, and the behaviour that we encourage is for the safety and well-being of all. Talking to children about the behaviour we expect is a regular part of class and assembly work, and we remind children as often as is necessary.

At The Meadows Primary, we believe that children should be encouraged to behave well and work hard. Whilst our aim is to develop a sense of intrinsic motivation, i.e. the children behaving well because it is the right thing to do, we recognise the rewards and praise can promote our ethos, core values and expected behaviours. The system used to promote our expectations of children is a very clear process across the whole school.

Each class will display a recognition/zone board so that children see visible signs of success within the classroom. As praise is given and behaviours rewarded, children should move up through the different zones. All children will begin the day in the Green Zone as each day is a fresh start. Whilst children can move up and down through the different zones, they cannot be moved lower than green as this goes against our principles of PIP and RIP. If a pupil's behaviour is not enabling them to move in a positive direction, staff should make use of the sanctions' guidance. At the end of each day, children should have Dojo points added to the system based on where they ended the day on the recognition/zone boards. In addition to the points, any pupil who is regularly ending the day in Gold Zone should have additional praise. We also organise weekly 'Well Done' assemblies where individual children are recognised by their class teacher for a personal achievement. All 'Well Done' achievements are also officially recorded on the school's weekly newsletter.



At The Meadows Primary, we recognise that any system of rewards and sanctions cannot be applied universally and there will need to be some bespoke elements to meet the needs of children in our care. However, for 95% of the 'low-level' disruption or poor behaviour choices that staff have to deal with, following the process outlined in the school's Behaviour Policy.

Getting Involved with School

Section 5

Pupil Participation



At The Meadows we actively promote children's independence, and we do this by setting up designated roles around the school for pupils to volunteer for. These roles consist of the following;

- **Peer Supporters** - a team of KS2 children, supported by the Learning Mentor, who offer advice and support to peers at playtimes and lunchtimes.
- **School Councillors** - the School Council is an important part of school life. Each class has two councillors, voted for by the children in an election at the start of each school year.



- **House Captains** - We have a boy and girl House Captain for each of our four school houses: Pumas, Cheetahs, Leopards and Jaguars.
- **Pupil Librarians** ~ who help to issue and return library books and keep the library areas organised and tidy.
- **Sports Leaders** ~ two pupils from each Key Stage 2 class who have been trained to access and return specialist PE equipment from the outdoor shed.
- **Year 6 responsibilities** - which include, office duty at playtimes and lunchtime, collecting the paper recycling bins, monitoring corridors and supporting staff in the dining hall.

Partnership with parents

We are always keen to encourage parents to become involved in the school on an informal and formal basis. We feel that children can only benefit if good relationships exist between home and school. All members of staff are keen to promote this and there are several ways for you to become more involved in the life of the school. Please contact your child's class teacher or the Headteacher, Mrs Jones, if you would like to help in any way.

The Governing Body



The Governing Body plays a major role in the organisation and direction of the school. There are meetings of the whole governing body each month and a formal board meeting once per term. There are three positions as parent governors, all of which are currently filled. Notices for nominations are made on a regular basis, but please do let us know if you would be interested in becoming a school governor.

Reporting to Parents

Parent Consultation Meetings are held during the autumn and spring terms, and we send notification to you when these meetings have been arranged. Parents meet with class teachers for a 10-minute conversation about their child's progress and well-being. From Year 3 onwards, pupils themselves are invited to take part in these termly meetings, where personalised learning targets and specific support from home and school is agreed by all present. Annual school reports are sent out at the end of the summer term, to give parents a written summary report of their child's attainment and achievements in each school year.



Home School Agreement

We have a Home/School agreement, which is reviewed by the Governing Body on a regular basis. This is offered to all parents and children at the school to sign and return and is an important way of us working in partnership with you.

A copy of the agreement can be found on the school's website.

Extended Schools and Links

Section 6

Section 6 contents

- Introduction 'What is extended schools?'
- Childcare
- Varied menu of activities
- Swift and easy access
- Parenting support
- Community access
- Sure Start Children's Centre
- Shropshire Family
- Free school Meals
- Shropshire Council
- School Complaints Procedure



Extended Schools and Links

Extended School Status

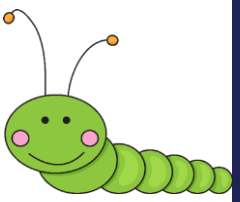
The Meadows Primary School has achieved Extended School Status. This means that we provide all our pupils and parents with the full core offer of Extended Services either by providing the services ourselves or actively signposting parents to the next best thing. The core offer consists of 5 key areas: quality childcare; a varied menu of activities; swift and easy access to specialist services; parenting support; and community access.

Childcare



The school organises its own before and after school childcare provision run by school staff. The 'Early Birds Breakfast Club' runs from 07.30—8.30 every morning (term-time only) at a cost of £6.50 per session (with breakfast) or £5.50 from 07.45—08.30 without breakfast. There is also an early drop-off facility for families from 08.15-08.30 that costs £2.00 per day.

Our after school Caterpillars Club is available from 3.15—5.30 p.m. Mon-Fri. This club is available to be booked as follows:



- 3.15 - 4.30 p.m. £4.50
- 4.30 - 5.30 p.m. £6.50 (to include a snack tea and a drink)
- 3.15 - 5.30 p.m. £8.00

A variety of after school activity clubs are also available through the term from 3.15—4.30 p.m. each day at a cost of £3.00 per session. These are run by school staff and other outside sports coaches and providers.

Varied Menu of activities

As a school we are committed to providing a rich and varied menu of exciting enrichment activities for children. Visits and visitors to the school are arranged each term and a variety of special events are held throughout the year.



Swift and Easy Access

Schools work closely with families and the multi-agency teams, developed under The Children's Trust arrangements, to identify vulnerable children and young people. Staff at the school can support parents and carers to complete an assessment, or call an Early Help Meeting to share relevant information about a child's current needs. Referrals can then be made to the necessary services to help children and their families obtain the help and support they need.

Parenting Support

Parenting support aims to equip parents and carers with the skills to support their child's education and to deal effectively with issues that could affect their family's well-being. At The Meadows we support parents by;

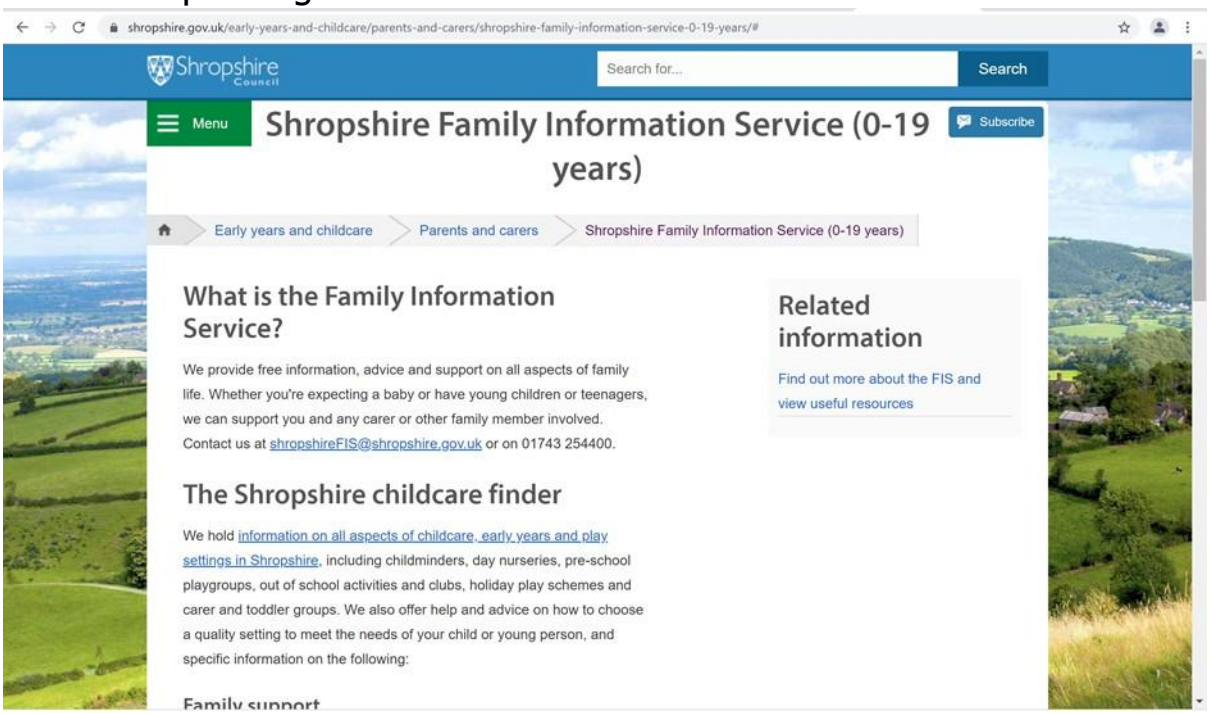
- Providing parent workshops and coffee mornings
- Offering meetings with the school nurse
- Sign-posting adult learning courses
- Building excellent working relationships with the school's 'Learning Mentor' and other members of school staff
- Holding information sessions for parents about where to obtain local and national sources of support.

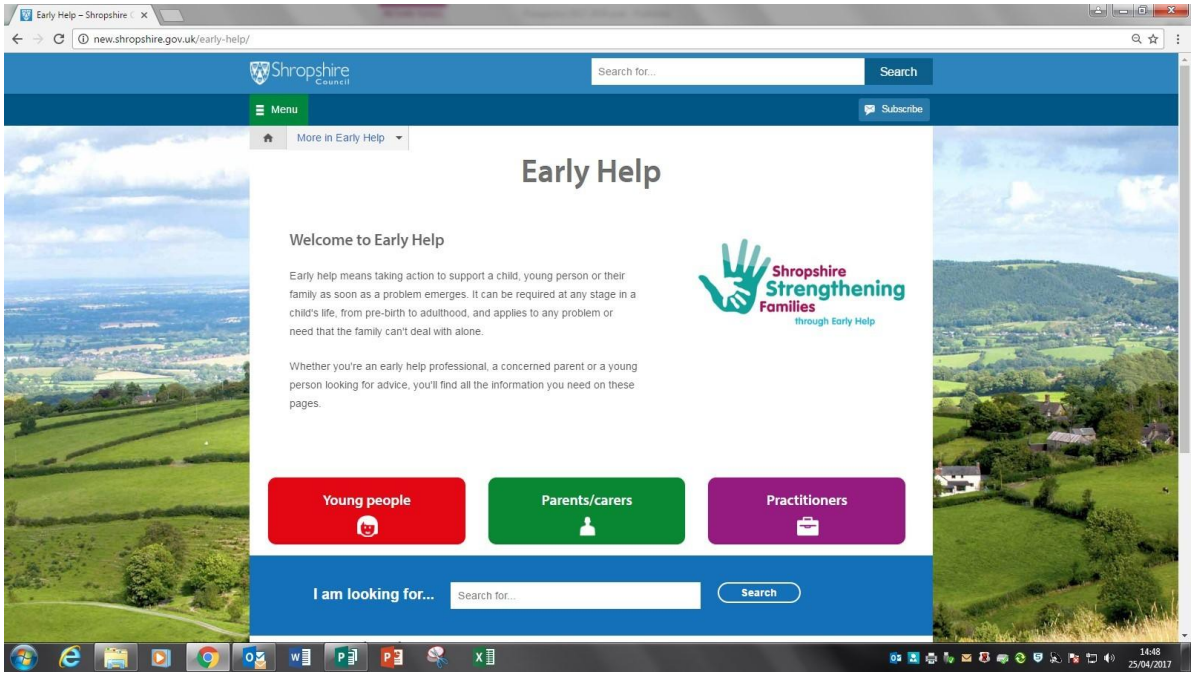
Community Access

From time to time, the school hosts community events and makes use of its large hall facilities to host joint meetings with other schools in the North Shropshire area.

Extended Schools and Links

Shropshire Council - Further information for parents and carers can be found at www.shropshire.gov.uk





Complaints Procedure

Complaints Procedure



We are always pleased to receive positive feedback on our school. However, if any parent (or other person) has a concern or complaint s/he is encouraged to raise it initially with the individual member of staff, who is most likely to be able to respond to the concern.

It is anticipated that most concerns or complaints can be resolved at this stage. However, in some cases it may be necessary to request a meeting with a senior member of staff. Any such request should be made via the school office (01691 656080). The request will need to include sufficient details to allow the school to ensure any necessary preparations or information gathering, can be made ahead of the meeting.

Should it not be possible to resolve any complaint or concern satisfactorily in this way, the complaint should be put in writing and sent or given to the Headteacher. Please see the school's Complaints Policy (available on the school website) for further information and to access a copy of our complaints form.

If you are not satisfied with the outcome of your complaint, you can then write to the clerk to governors, c/o The Meadows Primary School, who will consider, or arrange for the Complaints Committee to consider what you have to say. Should you still not be satisfied, and want to take the matter further, you will be told to whom else you can write at that stage. A full statement of the School's Complaints Policy can be obtained from the School Office or via the school's website at:
www.meadows.shropshire.sch.uk

We believe that all concerns/complaints have a right to be heard, understood and respected. However, school staff and governors have the same right. We expect all communication to be polite and courteous and we will not tolerate aggressive, abusive or unreasonable behaviour.



Unreasonable demands or unreasonably persistent or vexatious complaints will not be tolerated.